

**CITY OF NEWARK  
DELAWARE  
COUNCIL MEETING AGENDA**

**November 13, 2023 – 6:00 P.M. – Council Chambers**

Per the hybrid meeting provisions as provided in 29 Del. C. §10006A, City Council will be meeting in person with remote access via Microsoft Teams at the following link: <https://tinyurl.com/City-Council-Meeting-11132023>

New to Microsoft Teams? Click on the link above and click on “Continue in this Browser” to enter the meeting.

Public comments may be submitted on the items on the agenda via email to [council@newark.de.us](mailto:council@newark.de.us) by 6:00 p.m. All public comments received will be read into the record at the meeting. Attendees may also alert the City Secretary that they wish to speak at the appropriate time by using the raise hand function in Microsoft Teams or by submitting their name, district and/or address, and agenda item on which they would like to comment via the Microsoft Teams chat function during the meeting.

**There may be a vote on each and every agenda item set forth herein.**

**MOTION TO ENTER EXECUTIVE SESSION**

**EXECUTIVE SESSION**

- A. Executive Session pursuant to 29 Del. C. §10004 (b) (4) for the purpose of strategy sessions, including those involving legal advice or opinion from an attorney-at-law, with respect to collective bargaining or pending or potential litigation, but only when an open meeting would have an adverse effect on the bargaining or litigation position of the public body

**SILENT MEDITATION & PLEDGE OF ALLEGIANCE**

**\*1 PUBLIC PRESENTATION: (15-minute limit):**

- A. Newark Charter High School – Project Citizen

**2. ITEMS NOT ON PUBLISHED AGENDA:**

- A. Elected Officials who represent City of Newark residents or utility customers (2 minutes)
- B. University
  - (1) Administration (5 minutes per speaker) (5 minutes)
  - (2) Student Body Representative(s) (5 minutes per speaker)
- C. City Manager (10 minutes)
- D. Council Members (5 minutes)
- E. Public (5 minutes per speaker)

**PUBLIC COMMENT** – Public comment is a time for individuals to speak before Council. Individuals are limited to three minutes each in public comment for items not on the published agenda. Individuals also are limited to three minutes per agenda topic for items on the published agenda that are open to public comment with the exception of public presentations which shall have one minute each for public comment. These time limits may be extended by the chair upon the request of a Council member. Individuals wishing to make public comment in either category should sign in on the list provided at the entrance of the Council chamber prior to the start of the meeting. At the appropriate time, individuals who have signed up for public comment will be called forward to the podium by the chair of the meeting to speak. Thereafter other members of the public may request to be recognized by the chair. Individuals should approach the podium, state their name and information about their residence (address or council district and/or non-City of Newark residents), and commence with their comments. Please be sure to speak into the microphone so your comments are recorded. Once you have completed your comments, please be seated. If you choose to cede your time for public comment to another audience member, you must be present in order to do so. Please be courteous to those who are speaking during public comment by refraining from commenting from the audience while others are speaking. Council may or may not answer questions during public comment. Public comments may also be submitted on the items on the agenda via email to [council@newark.de.us](mailto:council@newark.de.us) by 6:00 p.m. All public comments received will be read into the record at the meeting.

**3. APPROVAL OF CONSENT AGENDA: (1 minute)**

- A. [Approval of Council Meeting Minutes – October 9, 2023](#)
- B. [Approval of Council Meeting Minutes – October 23, 2023](#)
- C. [Approval of Nuisance Abatement Plan for 163 West Main Street](#)
- D. [Recommendation to Accept Grant Funding from the Delaware Department of Transportation \(DelDOT\) and Bike Newark for the Purchase of Double-Sided Information Kiosks on Behalf of Bike Newark and amend the 2023 Approved Operating Budget](#)
- E. [Recommendation to Waive the Bid Process for Auditing Services by Extending the Existing Contract with CliftonLarsenAllen, LLC](#)
- F. [Request to Purchase Bulk Firearm Ammunition](#)

- G. [First Reading – Bill 23-19 – An Ordinance Amending Chapter 2, Administration, Code of the City of Newark, Delaware, By Adding a Bid Waive Criterium for Material and Service Purchases Between \\$50,000.01 and \\$100,000, and Public Works Purchases Between \\$100,000.01 and \\$200,000 – Second Reading – November 27, 2023](#)

**CONSENT AGENDA** – The Consent Agenda is comprised of proposed ordinances on for First Reading and those items that are considered routine and non-controversial and will be acted upon by a single vote of the Council. There shall be no separate discussion of proposed ordinances on for First Reading. For the remaining items, there will be no separate discussion unless a member of Council requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item at that Council Meeting.

**\*4. APPOINTMENTS TO BOARDS, COMMITTEES AND COMMISSIONS:**

- A. [Appointment of Michael Cambron to the District 2 Vacancy on the Conservation Advisory Commission for a Term to End March 15, 2026](#)  
B. [Reappointment of Christopher Rogers to the At-Large Position on the Board of Adjustment for a Term to Expire September 15, 2026](#)

**5. ITEMS NOT FINISHED AT PREVIOUS MEETING:** None

**\*6. SPECIAL DEPARTMENTAL REPORTS:**

- A. [Resolution No. 23- : Vacation of Independence Circle – Planning & Development Department \(15 minutes\)](#)

**\*7. FINANCIAL STATEMENT:** None

**\*8. RECOMMENDATIONS ON CONTRACTS & BIDS OVER CONSENT AGENDA LIMIT:**

**\*9. ORDINANCES FOR SECOND READING & PUBLIC HEARING:** None

**\*10. RECOMMENDATIONS FROM THE PLANNING COMMISSION AND/OR PLANNING & DEVELOPMENT DEPARTMENT:** None

**\*OPEN FOR PUBLIC COMMENT**

**Agenda Posted – November 6, 2023**

Attest:

Sworn by:

\_\_\_\_\_  
City Secretary

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
(Seal)